

WAC 246-805-400 General continuing education requirements for an LBA and LABA. An LBA shall attest to completing the continuing education (CE) requirements in WAC 246-805-401 and an LABA shall attest to completing the CE requirements in WAC 246-805-402 as a condition of renewing the license every two years.

The general requirements are:

(1) Fifty minutes of CE contact time or direct instruction is equivalent to one CE hour.

(2) The CE hours must be obtained through one or more of the following:

(a) Courses from a college or university accredited by the United States Department of Education may meet all of the required CE hours.

(i) One academic semester credit is equivalent to 15 CE hours.

(ii) One academic quarter credit is equivalent to 10 CE hours.

(b) Courses from a CE provider.

(i) Courses from providers approved by a professional credentialing entity may meet all of the required CE hours.

(ii) Courses from providers not approved by a professional credentialing entity may meet no more than eight CE hours.

(c) Licensee-led instruction of a CE course.

(i) College or university instruction may meet no more than 16 CE hours.

(ii) Any other type of instruction may meet no more than eight CE hours.

(iii) Repeated instruction in the same course may only qualify for CE credit one time in a single CE reporting period.

(iv) Instruction must be related to applied behavior analysis.

(d) The following activities are eligible for up to eight CE hours and only count during the CE time period when the article was published or reviewed:

(i) Publication of an applied behavior analysis article in a peer-reviewed journal is equivalent to eight CE hours;

(ii) Completion of reviewing an applied behavior analysis article for a peer-reviewed journal is equivalent to one CE hour; or

(iii) Serving as an action editor of an applied behavior analysis article for a peer-reviewed journal is equivalent to one CE hour.

(3) An LBA and LABA shall comply with the requirements of chapter 246-12 WAC to include keeping records documenting attendance for four years; and shall provide CE documentation upon request. Acceptable documentation depends on the CE activity and includes:

(a) Course syllabus and transcript from college or university;

(b) Certificate or letter from a CE provider that includes the course topic and CE hours completed;

(c) Title, description, and dates of course of instruction on a letter from the academic institution or education provider;

(d) Copy of the final publication of article listing the credential holder as the author;

(e) Letter of attestation from the action editor reporting the credential holder's name as a reviewer of an applied behavior analysis article; or

(f) Editorial decision letter reporting the credential holder's name as an action editor of an applied behavior analysis article.

[Statutory Authority: RCW 18.122.050, 18.380.050, 18.380.110, 43.70.110, 43.70.250, 2020 c 76, and 2021 c 276. WSR 24-11-103, § 246-805-400, filed 5/17/24, effective 6/17/24. Statutory Authority:

RCW 18.380.110. WSR 18-10-016, § 246-805-400, filed 4/23/18, effective 5/24/18.]